



ElJoSa Travel & Tours CC (1994/026754/23); PO Box 1256, Brackenfell, 7561

Ph:(+27-21) 9825249; Fax:(+27-21) 9827794;

E-mail: schoolroutes@eljosa.co.za; finance@eljosa.co.za

Website: www.eljosa.co.za

ELJOSA SCHOOL ROUTE 2012

Dear Parent

Application Forms:

Complete the application forms as on the website www.eljosa.co.za (Schoolroutes) and faxed it to Eljosa before the 25th of November 2011. Applications will be accepted on a first come, first served basis.

BUS PASS:

Every learner will be issued with a bus pass for each term. This is compulsory with co-operation of the Traffic Department. Please provide us with 4 ID pictures with the application forms. Should the learner not have the pass with him/her, **they will not be allowed on the bus.**

Travellers

Every traveller needs to **complete an application form and pay upfront.**

Weekly: Both ways, or one way

Hostel: Monday and Friday (8 trips)

Other and Exams: More than 8 trips in a month (NO REFUND OR CHANGING OF DATES)

Ad Hoc Single trips

Complete and sign the special form as on the website. Bookings and payment must be made between 8h00 and 15h00 and 24 hours in advanced. NO after hours requests will be granted. NO refund will be made. NO child will be allowed on the bus before the above is approved.

Bankbesonderhede: Nedbank;Takkode 118602 Rekening:1186103876

Members: J.A.Horn & Dr. E.Lötze

Payment:

1. Please check the pricelist for the rates and payment dates. Payment is in advance **before the 23th of December 2011 for the first term 2012**. Use your account number (for example SS104) as reference not your child's name.

There are **ONLY** 2 methods of payment:

2. Deposit the full amount for the *term* before the 3th of the month **via electronic transfer** or **cash** into the Eljosa bank account:
Nedbank: Branch Code 118602 Account:1186103876
3. *Monthly* payments (11 months, paid before the 3th of the month)

Should any parent require a tax invoice, please e-mail this request to finance@eljosa.co.za

Please note that as you are paying in advance, should the learner not be allowed on the bus (for reasons stated below) or you no longer require the services of the bus, there is no refund for payment already made.

The bus drivers are not allowed to take any money, ID pictures, envelopes or application forms on the bus.

Exam times and “uitnaweke”

During the exam times and uitnaweke the majority will be accommodated first. The afternoon and sport bus times will be changed. The pupils from primary schools must adapt to these arrangements. There will be no sport bus during uitnaweke. The bus schedule in the afternoon and sport only changes during the exams in June and November of each year.

Whole Route

When you receive an email or sms about one bus doing the whole route it implies that one bus will do the stops like the sport bus. If you want to fetch your child earlier arrange with them a different drop off point than usual.

Discipline

Please read the Eljosa School Route Protocol. If a complaint is made about a child misbehaving the parent committee will handle the situation after investigation.

If a learner harms another learner Eljosa will not be held responsible.

Parent Committee

There are a committee for each route. If you have suggestions or enquiries contact the following members:

Jenny Carmichael-Green: 083 9517159

What you need to do before the 25th of November 2011.

1. Fax Eljosa Application & Personal Information Form to Eljosa on 021-9827794 or hand in at 14 Viben Street, Brackenfell Industria, or post it to PO BOX 1256, Brackenfell 7561.
2. 4 x ID photo of the learner travelling on the bus. Please put the name of the learner on the back of each photo and hand in directly at 14 Viben Street, Brackenfell Industria, or post it to PO BOX 1256, Brackenfell 7561
3. Send proof of payment to finance@eljosa.co.za or fax to 021 9827794 or

Enquiries

General enquiries: Wilma 021 982 5249 or Schoolroutes@eljosa.co.za
(8h00-16h30)

Finance: Ina 021 982 5249 finance@eljosa.co.za (8h00- 16h30)

Dispatcher: 24 hour number: 083 6085516

Thank you for your co-operation.

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